
POLICY DEVELOPMENT AND REVIEW COMMITTEE

MINUTES of the Meeting held in the Council Chamber - Swale House on Wednesday, 3 June 2015 from 7.00 - 7.47 pm.

PRESENT: Councillors Mike Baldock, Monique Bonney, Andy Booth (Vice-Chairman), Lloyd Bowen (Chairman), Katy Coleman, Alan Horton, James Hunt, Peter Marchington, George Samuel and Ben Stokes.

OFFICERS PRESENT: Kellie MacKenzie and Bob Pullen.

ALSO IN ATTENDANCE: Councillor Tina Booth.

APOLOGY: Councillor Roger Truelove.

41 MINUTES

The Minutes of the Meeting held on 18 March 2015 (Minute Nos. 564 – 567) were taken as read, approved and signed by the Chairman as a correct record.

42 DECLARATIONS OF INTEREST

No interests were declared.

43 DRAFT ANNUAL REPORT TO COUNCIL

The Policy and Performance Officer introduced the report which set out the Committee's 2014/15 draft Annual Report to Council (appendix II of the report), as required by the Committee's Terms of Reference, (set out at appendix I of the report).

The Chairman invited Members to comment and ask questions on the draft Annual Report. Members raised the following points: should include reference to the fact that the terms of reference had been changed so that the chairmanship had been taken away from the opposition group; disappointed that the Committee did not have the powers which the Policy Overview Committee had, as the review of the Sittingbourne Town Centre regeneration project had been successful in identifying problems with that particular project; and consider the report to be a fair representation of the Committee's work in 2014/15.

Resolved: That the draft Annual Report 2014/15 be agreed and submitted to Full Council for consideration.

44 WORK PROGRAMME 2015/16

The Policy and Performance Officer introduced the report, which set out the policies, plans and strategies due to reviewed by the Committee during the course of the year. The report also set out when those documents should come before the Committee for review.

In response to a concern from a Member, the Chairman advised that any Member could propose amendments to a Committee's Terms of Reference by putting in a Motion to Full Council.

There was some discussion about the remit of the Committee in relation to transport issues and the Local Plan. The Policy and Performance Officer explained that transport was covered within the Corporate Plan and Economic Development Strategy documents, both of which the Policy and Review Committee were able to review, any Member could also raise transport issues via the Swale Joint Transportation Board meeting. With regard to the Local Plan, the Policy and Performance Officer stated that that document was considered and reviewed by the Local Development Framework Panel but that any Member could attend and speak at their meetings.

In response to a query from a Member, the Policy and Performance Officer agreed to liaise with the Head of Planning to ensure that the Planning Enforcement Charter and Strategy would be available for review at the meeting scheduled for 22 July 2015.

- **Policy and Performance Officer**

Resolved: That the terms of reference that were agreed by Council on 19 February 2014 be noted.

Resolved: That the schedule of Policies, plans and strategies due for review in 2015/16 be agreed.

Chairman

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All Minutes are draft until agreed at the next meeting of the Committee/Panel